



Daylight savings time change November 7, 2010

Changing time & date on Partner ACS Phone System

System Time (#103)

Use this feature to set the time that appears on system display telephones. Enter the time in 24-hour notation. In this scheme, the hours of the day are 0000 (12 midnight) to 2359 (11:59 p.m.). Since each time must have four digits, use leading zeros when necessary. The time appears on system display phones as a.m. or p.m. (not in 24-hour notation).

To change the System Time:

1. Press feature +(00)+(left intercom)+(left intercom)+#103 at extension 10 or 11.
2. Enter a new time in 24-hour notation. For example, to set the time to 2:15 p.m., press 1415.
A display similar to the following appears:
System Time
Data 1415
This time appears on system display phones as 2:15 p.
3. Select another procedure, or exit programming mode.

System Date (#101)

Use this feature to set the month, day, and year. The system displays only the month and day on display telephones when the telephone is idle; the month, day, and year print on SMDR call reports. The System Date date-stamps the backup files when you use Backup Programming.

To change the System Date:

1. Press feature +(00)+(left intercom)+(left intercom)+#101 at extension 10 or 11.
2. Enter today's date in the form "mmddy" (month, day, and year), including leading zeros for single-digit months or days. For example, to enter April 26, 2008, press 042608. A display similar to the following appears:
System Date
Data 042601
3. Select another procedure, or exit programming mode

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Daylight savings time reminds us to:

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